

SBVC CURRICULUM COMMITTEE MINUTES

DATE 10-26-09	TIME 2:00 p.m. – 4:00 p.m.	LOCATION B 210	MEMBERS Kay Ragan <input checked="" type="checkbox"/> Rebecca Whitfield <input checked="" type="checkbox"/> Achala Chatterjee <input checked="" type="checkbox"/> Haragewen Kinde <input type="checkbox"/> Diane Hunter <input checked="" type="checkbox"/> Corrina Aleman (<i>excused</i>) <input type="checkbox"/> Cindy Parish <input checked="" type="checkbox"/> Patti Wall <input checked="" type="checkbox"/> Nicole Williams <input checked="" type="checkbox"/> Reginald Metu <input checked="" type="checkbox"/> Kathy Adams <input checked="" type="checkbox"/> Mandy Batalo <input checked="" type="checkbox"/> Glenn Drewes <input checked="" type="checkbox"/> J D Dulgeroff <input type="checkbox"/> Jesse Galaviz <input type="checkbox"/> Leticia Hector <input type="checkbox"/> Dennis Jackson <input checked="" type="checkbox"/> Pat Meech <input type="checkbox"/> Allen Moore <input type="checkbox"/> Denise Knight <input type="checkbox"/> Gary Kelly <input type="checkbox"/> Abier Kasouha <input type="checkbox"/> Mary Lou Vasquez <input checked="" type="checkbox"/> GUESTS: Ed Szumski <input checked="" type="checkbox"/> Carlos Busselle <input checked="" type="checkbox"/> Linda Griffith <input checked="" type="checkbox"/> Colleen Calderon <input checked="" type="checkbox"/> Cory Schwartz <input checked="" type="checkbox"/> Nori Sogomonian <input checked="" type="checkbox"/> Lydia Zapata <input checked="" type="checkbox"/>
-------------------------	---	---------------------------------	--

DISCUSSION TOPICS

1. Call to order: 2 PM
2. Approval of Minutes: 10/12/09 - Approved
3. Old Business:
 - a. Goals for the upcoming academic year.
 - i. Should the SLOs be attached to the COR for all courses going through content review? The VPI has asked that we present this question to the Senate. Previously the Senate voted to have them attached only for new courses.
 1. Clarification on the above. In F2007 the then VPI requested that SLOs be part of the curriculum approval process and that SLOs be part of the COR. The Senate did not support this recommendation. In consequence the VPI asked that all new courses have the SLOs included in the COR as an attached file.
 2. **The Senate would like to know if other colleges are attaching SLOs to their CORs. An inquiry will be sent out on the List serve.**
 3. **We have received replies from several colleges around the state. There is no general agreement regarding where to house SLOs. Some are including them on the COR, some as an attached file, others in a system similar to elumen. The committee needs to discuss what our recommendation should be to the Senate.**
 4. **The committee will make the following recommendation to the Senate. All new courses will attach SLOs to the COR in the Attached File section. Courses coming to the committee for content review will not be required to submit the SLO in the Attached File section. They may include them if they wish, but it will not be required. (Closed)**
 - b. Templates
 - i. Template for advisory committee minutes which contains a sheet with the name of the member, their title, and the industry they represent.
 1. **Gloria Fisher may be working on this type of template and we will contact her for information.**
 1. **Dr. Fisher is working on a handbook which will include advice for advisory meeting minutes.**
 2. **When this handbook is completed the Curriculum Committee will use this template or and ask that these minutes be attached to the COR in the Attached File section. (Closed)**
 - ii. Template for Work Experience Courses. There has been some confusion about if a template actually exists. We have determined that there is not a template and faculty have been looking at current courses and using them as a guide.
 1. **Kay Ragan has a template that she will bring to the next meeting for the committee to review.**
 2. **Kay has suggested that the Work Experience Course submitted by Culinary Arts be used as the template. A template will be developed and added as a link in Curricunet. (Open: Rebecca; EDC December 09)**

Continued next page....

SBVC CURRICULUM COMMITTEE MINUTES

4. New Business:

a. Revisiting courses GEOG 100,101, 111

i. The committee agreed to make the following changes to the catalog and schedule Descriptions of these courses that were approved at the last Curriculum Committee meeting.

1. GEOG 110 – “GEOG 111/GEOG 111H is strongly recommended for students who desire to transfer to CSU/UC”
2. GEOG 111 – Replace the 2nd sentence “It may be taken during...” with “This course is recommended for students concurrently enrolled in GEOG 110 or who have successfully completed the course within the last three years.”
3. GEOG 111H - SAME AS ABOVE (Closed)

b. Glenn Drewes asked for clarification regarding the addition of Departmental Advisories for transfer level courses. Please refer to the minutes of the Curriculum Committee for 9-28-09. At that meeting the following discussion occurred and the committee approved this recommendation

i. Cindy also suggested that any transfer level course should have a departmental advisory indicating that the student should be eligible for English 101 and Math 102 for computational courses. The requisite analysis would be done on ENGL 015 and the appropriate math course.

I presented this recommendation to the Senate and it was approved.

ii. At today’s meeting we seem to have changed this recommendation. The committee decided to have the Departmental Advisory state “ENGL 015” and not include the statement “or eligible for ENGL 101”. I believe, reluctantly, that we need to clarify our position. (I apologize for not having the minutes with me at today’s meeting.) (Open; Rebecca, November 09)

c. Curriculum Presentations: See below

5. Other items:

- a. The committee approved BIOL 155, which was re-submitted to Tech Review. It was changed to a new course and BIOL 050 will be deleted.
- b. The committee also approved the Psychiatric Technology certificate, which was awaiting submission of BIOL 155.
- c. The committee also approved the deletions of BUSAD courses that were submitted for deletion.

6. Next Meeting: 11/09/09

7. Adjournment: 3:50

NEW COURSE

COURSE ID	RESULT	NOTES	EFF DATE	INFO ONLY
ELEC 010	APPROVED	DEPT AGREED TO NUMBER CHANGE FROM 100 TO 010 DEPT TO UPDATE CERT (DONE)	FA10	
GIS 098	APPROVED		FA10	
REFRIG 007	APPROVED		FA10	

MODIFY COURSE

COURSE ID	RESULT	NOTES	EFF DATE	INFO ONLY
AUTO 066	POSTPONED	AWAITING ALL AUTO COURSES		
AUTO 067	POSTPONED	AWAITING ALL AUTO COURSES		
BIOL 155	APPROVED		FA10	
FRENCH 102	APPROVED		FA10	
GEOG 106	APPROVED		FA10	
GEOL 101	APPROVED		FA10	

SBVC CURRICULUM COMMITTEE MINUTES

GEOL 111	APPROVED		FA10	
GIS 039	APPROVED		FA10	
GIS 130	APPROVED		FA10	
HIST 100	APPROVED	DEPT AGREED TO DEPT ADVISORY OF ENGL 015	FA10	
HIST 101	APPROVED	DEPT AGREED TO DEPT ADVISORY OF ENGL 015	FA10	
HIST 107	POSTPONED	COMMITTEE REQUESTS CONTENT TO BE EXPANDED		
HIST 110	APPROVED	DEPT AGREED TO DEPT ADVISORY OF ENGL 015	FA10	
HIST 137	APPROVED	DEPT AGREED TO DEPT ADVISORY OF ENGL 015	FA10	
HIST 138	APPROVED	DEPT AGREED TO DEPT ADVISORY OF ENGL 015	FA10	
HIST 171	APPROVED	DEPT AGREED TO DEPT ADVISORY OF ENGL 015	FA10	
LIB 064	APPROVED		FA10	
LIB 065	APPROVED		FA10	
LIB 066	APPROVED		FA10	
REFRIG 001	APPROVED		FA10	
REFRIG 002	APPROVED		FA10	
REFRIG 003	APPROVED		FA10	
REFRIG 004	APPROVED		FA10	
REFRIG 005	APPROVED		FA10	
REFRIG 006	APPROVED		FA10	
DELETE COURSE				
COURSE ID	RESULT	NOTES	EFF DATE	INFO ONLY
BUSAD 080	APPROVED		FA10	
BUSAD 082	APPROVED		FA10	
BUSAD 083	APPROVED		FA10	
BUSAD 084	APPROVED		FA10	
BUSAD 090	APPROVED		FA10	
BUSAD 091	APPROVED		FA10	
BUSAD 092	APPROVED		FA10	
BUSAD 093	APPROVED		FA10	
BUSAD 094	APPROVED		FA10	
BUSAD 095	APPROVED		FA10	
BUSAD 096	APPROVED		FA10	
BUSAD 097	APPROVED		FA10	
BUSAD 098	APPROVED		FA10	
BUSAD 099	APPROVED		FA10	
ELECTR 222	APPROVED		FA10	
ELECTR 223	APPROVED		FA10	
GEOL 100	APPROVED		FA10	

SBVC CURRICULUM COMMITTEE MINUTES

DISTRIBUTED EDUCATION

COURSE ID	RESULT	NOTES	EFF DATE	INFO ONLY
GEOL 101	APPROVED		FA10	
GIS 130	APPROVED		FA10	
HIST 100	APPROVED		FA10	
HIST 101	APPROVED		FA10	
HIST 137	APPROVED		FA10	
HIST 171	APPROVED		FA10	
LIB 064	APPROVED		FA10	
LIB 065	APPROVED		FA10	
LIB 066	APPROVED		FA10	

MODIFY DEGREE

CERTIFICATE	RESULT	NOTES	EFF DATE	INFO ONLY
GEOGRAPHY	APPROVED		FA10	
REFRIGERATION & AIR CONDITIONING	APPROVED		FA10	

MODIFY CERTIFICATE

CERTIFICATE	RESULT	NOTES	EFF DATE	INFO ONLY
GENERAL ELECTRICIAN	APPROVED		FA10	
GIS	APPROVED		FA10	
GIS FOR WATER DIST MGMT	APPROVED		FA10	
PSYCHIATRIC TECHNOLOGY	APPROVED		FA10	
REFRIGERATION & AIR CONDITIONING	APPROVED		FA10	

DELETE CERTIFICATE

CERTIFICATE	RESULT	NOTES	EFF DATE	INFO ONLY
TAX PREPARERS	APPROVED		FA10	